

Operational Advice Notice

Airfield Optimisation – Airside Redundant Equipment Survey

22nd May 2024

ASWorks_OAN_273

Version 1.0

It is the responsibility of all employers to ensure that relevant OANs are brought to the attention of their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

1. Introduction

As part of Heathrow’s ‘Efficient Airport Programme’, AiQ Consulting will be supporting with an airfield wide survey in an effort to identify redundant equipment. As part of this process the project aims to identify, categorise and eventually define a removal strategy for all abandoned or redundant pieces equipment found airside. **The survey will start from the 28th May and is planned to run for 7 weeks, however, this includes contingency time.**

For the duration of this work, Team Heathrow colleagues can expect to see AiQ personnel operating across all terminals (T2-T5), the Airside Operations Facility and Cargo. If a piece of equipment is thought to be redundant, it will be documented using an app and a unique tag applied. Equipment specific information will be documented in accordance with GDPR and a unique tag applied in a suitable location, similar to the one in **Drawing A**.

Drawing A – Redundant Vehicle Tag



It should be noted that this is a survey ONLY and that this will support a wider project on Airfield Optimisation. No vehicles will be removed at this stage.

The AiQ team will apply the following methods when on the airfield.

- No engagement with aircraft.
- No engagement with the public.
- Engagement with GSE and with colleagues in the airside community (at each respective location) to be expected as required.
- Colleagues could engage with GSE should any GSE equipment be classified as redundant or potentially redundant unless otherwise informed or advised.
- Risk assessment completed.
- AiQ Consulting colleagues should operate in pairs at all times to ensure accidents are avoided or that help can be obtained quickly in case of need. Vehicle parking safely in demarcated bays in the area being surveyed.

2. Emergency

In the event of an emergency, please call **222 (internal) or 0208 759 1212 (external)**.

3. Enquiries

Any questions regarding this notice should be directed to the Airfield Optimisation Project team under the Efficient Airport Programme. Contact either howard.clapp@heathrow.com or melanie.mathews@heathrow.com for further information.

